

Submit the documents together with the following:

1. For individual (personal) accounts, please submit a photocopy of two (2) valid IDs:\*\*

- Philippine passport or Foreign Passport
- Driver's License
- Professional Regulations Commission (PRC) ID
- National Bureau of Investigation (NBI) Clearance
- Police clearance
- Postal ID
- Voter's ID
- Barangay certification
- Government Service Insurance System (GSIS)
- Social Security System (SSS) card
- Overseas Workers Welfare Administration (OWWA) ID
- OFW ID
- Seaman's Book
- Alien Certificate of Registration (ACR)/Immigrant Certification of Registration
- Government Office and GOCC ID e.g. Armed Forces of the Philippines (AFP ID), Home Development Mutual Fund (HDMF ID)
- Certification from the National Council for the Welfare of Disabled Persons (NCWDP)
- Department of Social Welfare and Development (DSWD) Certification
- Bureau of Internal Revenue (BIR) Taxpayer's ID
- Firearms License
- National ID
- Work Permit
- Diplomat ID
- Philippine Leisure and Retirement Authority (PLRA) ID
- Company IDs issued by private entities or institutions registered with or supervised or regulated either by the BSP, SEC or IC.
- Philhealth Card
- Immigrant Certificate of Registration
- Other valid IDs issued by the Government and its instrumentalities e.g. DTI

2. For In-Trust For (ITF) accounts, please submit a photocopy of the following:

- One (1) valid ID
- Child's birth certificate (must be below 18 years old)

3. For corporate accounts, please submit a copy of the following:

- Articles of Incorporation and By-laws
- SEC Certificate of Registration
- Secretary's Certificate/ Board Resolution, authorizing the investment
- Secretary's Certificate on the percentage of ownership/ capital stock held by non-Filipino shareholders.
- Secretary's Certificate/ Board Resolution on the authorized signatories with IDs.
- Latest audited Financial Statement
- Latest General Information Sheet